Xerox® Standard Accounting

Regulating use and controlling costs. Networking your multifunction device boosts productivity, but also raises security questions: who should have access? How can you account for usage? And how will you keep a lid on costs? One answer is Xerox® Standard Accounting.

Xerox® Standard Accounting is a standard feature available on many Xerox® multifunction devices. Use it to track and limit the number of copy, print, network scanning, email and fax (embedded, server and internet) jobs for each user.

Doing More and Spending Less

Xerox® Standard Accounting monitors not only the document pages your office produces but also who produced them. Network administrators and IT managers can enable Xerox® Standard Accounting through the Xerox® CentreWare® Internet Services Embedded Web Server to manage access and gather data for print, copy, scan and fax output – black-and-white and color.

Once you know where your costs are coming from, you can take control of them:

- Set limits on the number of print, copy, scan and fax jobs that a user can perform. Limits can be reset remotely at any time.

- Account for device activity down to the user, group or departmental level.

- Manage a user's access to color – on color-capable devices – for both copy and print jobs.

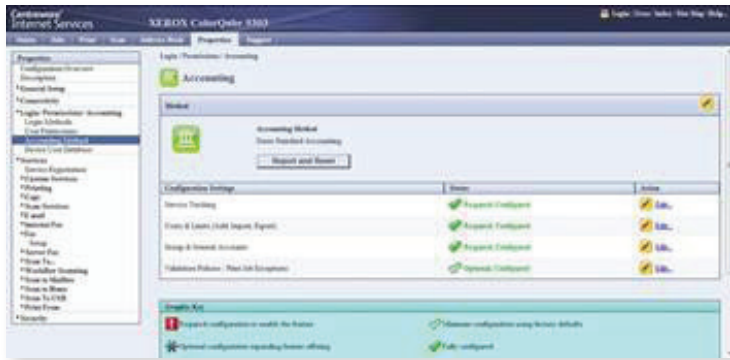- Bill usage to internal departments or external clients.

All Xerox® Standard Accounting components are embedded in the device's controller and print driver. The Xerox® multifunction device and print driver contain everything needed to integrate Xerox® Standard Accounting with network printing, so there is no software to load on your network.

Benefits at a Glance

- Minimal IT infrastructure impact

- Embedded accounting feature can account for and limit usage by function

- Cut costs by identifying excess expenses

- Accurately recoup costs of printing, copying, scanning and faxing

- Implementation and maintenance require minimal intervention

- Enhance security

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Xerox® Standard Accounting data is presented in reports that can be viewed online, printed or exported to Excel as a CSV file.

Getting Results Without Getting Bogged Down

After enabling Xerox® Standard Accounting, users easily and conveniently interact with the solution right from the device's user interface or from the print driver. The administrative tools are clear and straightforward:

- Enable and disable the Xerox® Standard Accounting feature using Xerox® CentreWare® Internet Services or at the device user interface

- Add, delete and manage accounts

- View, print or export reports

- Create and manage user, group and general accounts

- Set user limits for device features (copy, print, fax and scan), including color limits

- Simplify enterprise deployment by cloning Xerox® Standard Accounting settings and user accounts to other Xerox devices

- Three Tier Billing reporting*

Xerox® Standard Accounting also gives you a simple yet effective way to enhance network security, by limiting access and tracking use of your multifunction device.

* Available with ColorQube 9300 series with ConnectKey Controller and ColorQube 8700/8900 with ConnectKey Controller.

Xerox® Standard Accounting is available with these devices:

Xerox® Phaser® 3635MFP

Xerox® WorkCentre® 4250/4260

WorkCentre 6400

Xerox® ColorQube® 8700/8900

WorkCentre 5325/5330/5335

WorkCentre 5845/5855/5865/5875/5890

WorkCentre 7220/7225

WorkCentre 7830/7835/7845/7855

ColorQube 9301/9302/9303

Xerox® Color 550/560

Xerox® D95/D110/D125 Copier/Printer

(Note: Not all models are available in all geographies.)

Xerox® Accounting Solutions and Options

Auditron: Tracks the volume of copy jobs (and print jobs on select color devices) for analysis and billing purposes.

Xerox® Standard Accounting: Tracks the numbers of prints, copies, faxes and network images sent at the device. Usage limits can be applied to users to restrict the total numbers of copy, print, fax and scan jobs that a user can perform. Administrators can print a report which contains XSA data.

Network Accounting: Accounting solutions ideal for larger enterprises that provides extensive accounting information at the network level for copies, prints and scans using integrated solutions available from Xerox Alliance Partners.

Foreign Interface Device: Uses separate accounting hardware (such as swipe card terminals) and software connected to a Xerox device to control user access and collect and report accounting data.

For more information, visit us at **www.xerox.com/office**.